



Wisconsin eSchool Network 2009-10 Contract for Individual Course Enrollments

Wisconsin eSchool Network is a non-profit organization that exists solely as a vehicle for sharing online resources while maintaining maximum autonomy for each entity. These resources include: sharing high quality online course content (including supplementary/supporting resources), a course management system, the Virtual School Administrator (VSA) (to be replaced by BocaVox Maestro for fall 2009), and the expansion of quality online opportunities for students and staff from districts choosing to participate in the Network

The Wisconsin eSchool Network agrees to provide online enrollment for the following at the rate of \$350 per semester enrollment.

Student _____
Name _____ School _____

District Liaison _____
Name _____ Phone _____

Requested Course _____

This enrollment contract includes:

- Access high quality online course content on the Ucompass Educator system taught by a highly qualified, certified and trained online content teacher
- Access to the Virtual School Administrator/Maestro system to monitor progress
- Access to a student orientation mini-course
- Training for the online mentor/coaches supporting the students

Additional support resources available include:

- Consulting and mentoring services from experienced staff
- Training and support for those responsible for oversight

Participating districts must identify a local contact person who will serve as the district liaison to facilitate local registration, monitor student progress, assist and support students and parents as needed and proctor semester exams.

The Appleton Area School District (AASD) is the fiscal agent for the Wisconsin eSchool Network. Accounting and bookkeeping are provided by AASD. . Financial reports are prepared by the Network Co-Directors and shared with the Advisory Board based on information from the auditors.

Note: More specific details regarding the above are found on pages 2-3.

Requesting School District District Administrator Date

Mentor District Mentor District Administrator Date

Virtual School Administrator (VSA)/(Changes to Maestro for fall 2009):

A performance and student information system designed specifically for the functions of online/virtual schools is provided. It may be used by administrators, teachers, counselors, students and parents. It provides online course registrations, course enrollment approvals, enrolls students in specific courses, progress reports, data collection, monitoring of district enrollments, course completions etc. A designated District Liaison (local contact) has ongoing access to the progress and completion information for all students from their district. The annual cost for this system is included in the individual course fee.

As customizations are being built into Maestro, roles are being defined to ensure that all parties have an appropriate level of access to information regarding data for their district and their students.

- a. Network Director
- b. District Liaison
- c. Registrar
- d. Online Mentor/Coach
- e. Online Content Teacher
- f. Parent/Guardian
- g. Student

Ucompass Educator Course Management System:

A course management system provides the web based tools to display course content, submit online assignments, assess online lessons and provide the communication tools to support interaction within the online courses. The cost of the Course Management System is included in the individual course fee.

Online Course Content – Most of the courses available through the Network were purchased from Florida Virtual School (FLVS) with investment funds provided by the Partner districts at statewide perpetual licensing levels. A few courses were developed locally by Appleton staff and Kiel has licensed some FLVS middle school courses that may have available enrollments. For information on possible access to these and to VHS, Inc courses check with your mentor district.

Network Website – The website provides a list of student courses (subject to availability). Professional development opportunities and Best Practices are also posted on the website. www.wisconsineschool.net

Sample Operating Documents – Examples of student contracts, policy and procedure documents, online teacher evaluations etc. are available from mentor districts upon request.

Orientation – Preparing students, parents/guardians and their online mentor/coach for learning in the online environment is critical to their success. An orientation mini-course has been developed to help students and their parent/guardians determine whether an online course would likely be a good fit for them. The mentor district that is part of this contract provides that training.

District Liaison (Local Contact) - The role and importance of a district liaison is to facilitate local registration, monitor student progress, assist and support students and

parents as needed and proctor semester exams. Clear expectations and training will be provided for the designated district liaison.

Consulting and Mentoring Services - Interested districts can purchase consulting and mentoring services to meet their needs. The Network will keep a referral list of qualified persons that may be interested and available to provide these services.

Professional Development Opportunities – An array of professional development opportunities is offered through the Network. The specifics of these opportunities will be posted on the Network website as they become available.

- *Online Facilitation: Taming the World of Online Learning (OFTWOL)* This online course was developed as a joint project by Madison and Appleton for the Network and their local use. It is intended as an introduction to online teaching and learning for teachers and administrators. Graduate credit is available through Cardinal Stritch University.
- *Investigating the World of K-12 Online Learning* – This course is designed as an introduction to online teaching and learning. Its' intended audience is administrators, school/governance board members, and teachers interested in, but not necessarily planning to teach online.
- *Topic Driven Workshops, conference call Networking sessions, etc* – A variety of learning and sharing opportunities are planned to support the various individuals in the Network.
- Districts are encouraged to consider the iNACOL National Standards for Quality Online Teaching when training and evaluating online content teachers.
- Virtual legislation requirement - Beginning July 1, 2010, no person may teach an online course in a public school, including a charter school, unless he or she has completed at least 30 hours of professional development designed to prepare a teacher for online teaching.

Questions or Concerns?:

Contact the mentor district that worked with you on this contract or one of the Network Co-Directors.

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